

PRESCHOOL DIRECTOR

Darren Patterson Christian Academy is seeking a full-time Preschool Director for the 2021-22 school year to join the school's leadership team in providing high quality early-childhood education for students and families.

Essential Characteristics: The ideal candidate should be passionate about...

- Building strong relationships with staff, students, and families.
- Partnering with parents to meet the specific needs of students.
- Investing in the character training & spiritual development of students.
- Putting the safety and happiness of students as a top priority.

Primary Responsibilities:

- Maintain health, safety, and licensing regulations congruent with state requirements for large child care center; ensure that staff and self-maintain appropriate credentials such as fingerprint testing, Pediatric CPR, First Aid, Blood-Borne Pathogen, Colorado Shines, etc.
- Communicate and collaborate with school office manager to maintain clear records (licensing, budget, student information, purchasing, payments, building maintenance, etc.)
- Attend monthly early Childhood Counsel Meetings as well as quarterly School Board meetings.
- Serve as the chief advocate for students in ensuring the quality of their education, caring treatment, and spiritual development, in both the school and larger community.
- Be a positive, trustworthy authority figure; develop personal relationships with parents and children.
- Support teachers in duties such as preparing a monthly newsletter, and communicating clearly and consistently with parents about child's growth & progress.
- Lead team of preschool staff professionally & spiritually, with weekly staff meetings, regular communication, and clear expectations.
- Develop staff through observations & constructive feedback, as well as planning/coordinating professional development and/or in-service training opportunities.
- Support preschool teaching staff in establishing and maintaining standards of student behavior in order to create a safe, respectful, and productive classroom environment.
- Establish comprehensive curriculum objectives for preschool program that meet expectations for students entering kindergarten; assist staff with assessments, curriculum mapping, and other tools to help meet curricular and discipling goals.
- Plan and attend events including open house and special programs.

Qualifications:

- Vision for Biblically centered education, and evidence of ability to integrate Biblical thinking into all aspects of preschool program.
- Bachelor's degree or higher from a recognized college or university with appropriate emphases, life experience, or other evidence of qualifications.
- Director qualified credentials appropriate to the positions and recognized by the Colorado Department of Health and Human Services for a Large Child Care Center.
- 3-5 years experience in early childhood education, preferably in Christian settings.
- Technological proficiency sufficient to independently execute duties of position.

Job Type: Full Time

FLSA Status: Exempt

TO APPLY, please submit a cover letter, resume, unofficial copy of college transcripts, any related certifications, and completed application form to jdrexler@dpcaweb.org.